

CITY OF BUCHANAN
Minutes of the Work Session
November 7th, 2022

Mayor: AJ Scott.

Council Members: Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

Department Heads: City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

Annexation on Industrial Park Property: Mr. Scott asked Mr. Lee and Mrs. Taylor to update the council on the industrial park property. Mr. Lee informed the council that the county is working on their part to get everything started. Mrs. Taylor informed the council that all the annexation paperwork was submitted to the county and the Department of Community Affairs. The council will also be voting on the railroad spur agreement during the regular meeting.

Carrollton Street Development: Frank Norment Homes, LLC has started building on the three lots on Carrollton Street and inspections are being conducted. Mr. Lee has scheduled the sewer/water tap installations as well. Steve Wilson is helping the city with inspections, while Robert Smith is out.

Jana Gentry-Library: Mrs. Gentry informed the council of the upcoming events at the library and new personnel. The library will also have the 17th Annual Pajama-Rama on November 11th-14th.

Mayor Scott: Mr. Scott discussed tax exempt properties in the city and a proposed updated personnel policy with the council. The council agreed to discuss this matter further at the next meeting.

Chief Brent Christopher: Mr. Christopher presented the council with a quote to replace the PD copier, the court clerk's computer, the PD computer, and a hard drive to backup body cam footage.

Mayor Scott: Mr. Scott adjourned the meeting.

Adjourn

CITY OF BUCHANAN
Minutes of Regular Council Meeting
November 7th, 2022

Mayor: AJ Scott.

Council Members: Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

Department Heads: City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

Mayor Scott: Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

Mayor Scott: Mr. Scott asked for a motion to approve the agenda. Kendall Holderfield made a motion to approve the agenda. Stanley Freeland seconds the vote. Motion carried 4-0.

Mayor Scott: Mr. Scott asked for a motion to approve the minutes for September 26th, 2022. Steve Holcombe made a motion to approve the minutes for September 26th, 2022. Stanley Freeland seconds the vote. Motion carried 4-0.

Tina Southern-Buchanan Beautification Committee: Mrs. Southern updated the council on the excellent turn out from the Pumpkin Caper. Mayor Scott and Sheriff Williams gave out 500 hotdogs to the community at the festival. The Annual Christmas Parade and tree lighting will be held on November 26th on the square and the committee will be decorating the square on November 12th. They have also purchased a movie screen and will start hosting a movie screening and other activities.

Allen Parnell: Mr. Parnell presented the council with worker's compensation renewal rates. The premium has decreased about \$7,000 from last year. Mr. Parnell suggested that the council remain with Key Risk at the lower premium rate. Mr. Scott asked for a motion to renew the worker's compensation insurance with Key Risk. Stanley Freeland made a motion to renew the worker's compensation insurance with Key Risk. Kendall Holderfield seconds the vote. Motion carried 4-0.

Marcy Heath: Mrs. Heath presented the council with health, dental, vision, and life insurance renewal rates. The council discussed the current insurance, and the issues employees are experiencing. Mr. Scott suggested that Mrs. Heath sit down with employees and council members to discuss any issues they are having. The council has tabled this item until the November 21st, 2022, meeting.

Public Hearing

Rose Ellen Kiser and Sherri Mobley: Dr. Roa presented the plans for parcel 0074-0031 to the council. He reviewed the site plans and informed the council that around 39 acres will be developed, and the remaining acreage will be left as green space. There will be around 142 lots developed, and each lot will be at least 7200 sq ft. It will be developed in phases. The council discussed the stipulations presented for the development.

Public Comment: Mr. Scott asked the public for any comments. No public comment. Mr. Scott closed the public hearing.

Mayor Scott: Mr. Scott asked for a motion to accept the re-zoning of parcel 0074-0031 to PUD-R (Planned Unit Development Residential) with stipulations. Angie Hood made a motion to accept the re-zoning request of parcel 0074-0031 to PUD-R (Planned Unit Development Residential) with stipulations. Kendall Holderfield seconds the vote. Motion carried 4-0.

Stephen Sapp-Frank Norment Homes LLC: Mr. Sapp presented the plans for parcel 0075A-0001A to the council. He reviewed the site plans and informed the council that there will be 14 houses developed on the parcel. There will be no vinyl siding on any of the houses, they will have sidewalks, and curb appeal. Mr. Sapp also informed the council that they will have covenants and restrictions in place for the development. They will be able to review them and sign off at that time.

Public Comment: Mr. Scott asked the public for any comments. Barry Newman asked about lot sizes and proximity from the houses to the railroad. Mr. Sapp answered all questions from the public. Mr. Scott closed the public hearing.

Mayor Scott: Mr. Scott asked for a motion to approve the re-zoning of parcel 0075A-0001A to R-10 (Medium Density Residential). Stanley Freeland made a motion to approve the re-zoning of 0075A-0001A to R-10 (Medium Density Residential). Steve Holcombe seconds the vote. Motion carried 4-0.

EIP Application Resolution: Mrs. Sherry asked the council to approve the Employment Incentive Program joint application resolution for the rail spur to Infra-Metals. The county will have their meeting on November 10th, 2022. Mr. Scott asked for a motion to approve the EIP Application Resolution. Angie Hood made a motion to approve the EIP Application Resolution. Steve Holcombe seconds the vote. Motion carried 4-0.

Departmental Updates

Heath Lee-Public Works Director: Mr. Lee informed the council that there was a tractor accident, thankfully no one was injured. The department has several water/sewer taps scheduled to be installed due to new development. The chlorine issue at the sewer plant has been resolved and the pumps are working great. Mr. Lee also informed the council that he is still waiting on the lawyer to give him the quick claim deed for the cemetery. Mr. Freeland asked Mr. Lee if he could make sure that all city vehicles have the city logo on the side of the driver and passenger door.

Brent Christopher-Police Chief: Mr. Christopher discussed the quote presented in the work session and the call log pulled from dispatch. The newest officer, Cody Sullivan, has three weeks left of training. Mr. Freeland asked Mr. Christopher if he had found someone to be the codes enforcement officer. Mr. Christopher informed the council that he is getting trained on codes enforcement for himself.

Sherry Taylor-City Clerk: Mrs. Taylor informed the council that the administration office has been working on the audit with Rushton and receiving delinquent taxes with Government Tax Systems.

Mayor Scott: Mr. Scott asked for a motion to go into executive session for legal, personnel, and land acquisition. Kendall Holderfield made a motion to go into executive session for legal, personnel, and land acquisition. Stanley Freeland seconds the vote. Motion carried 4-0.

Executive Session-Legal, Personnel, and land Acquisition

Mayor Scott: Mr. Scott asked for a motion to come out of executive session. Stanley Freeland made a motion to come out of executive session. Steve Holcombe seconds the vote. Motion carried 4-0.

Mayor Scott: Mr. Scott asked for a motion to adjourn the meeting. Stanley Freeland made a motion to adjourn the meeting. Angie Hood seconds the vote. Motion carried 4-0.

Adjourn