

**CITY OF BUCHANAN**  
**Minutes of Called Council Meeting**  
**January 11th, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Steve Holcombe.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda with an addition to add legal with the executive session. Angie Hood made a motion to approve the agenda with the addition. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for November 8th, 2021. Angie Hood made a motion to approve the minutes for November 8th, 2021. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Library-Jana Gentry:** Not present. Mary Jarrell updated the council about the library and thanked the council for their participation with the library.

**Mayor Scott:** Mr. Scott asked for a motion to move the Library Discussion before Main Street Representative-Tina Southern. Angie Hood made a motion to move the Library Discussion up. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Library Discussion:** The city budgeted for \$8,000.00 to be donated to the library. Angie Hood asks Mrs. Taylor if the city can donate any more monies to the library. Mrs. Taylor informs the council that the budget is tight, and the city can donate an extra \$2,000.00. Kendall Holderfield made a motion to donate an extra \$2,000.00 along with the budgeted \$8,000.00 to the library. Steve Holcombe seconds the vote. Motion carried 3-0.

**Main Street Representative-Tina Southern:** Not present.

**Mayor Pro-Tem:** Mr. Scott asks the council if anyone would like to nominate a council member as Mayor Pro-Tem. Kendall Holderfield nominated Angie Hood. Angie Hood made a motion to be nominated as Mayor Pro-Tem. Kendall Holderfield seconds the vote. Motion carried 3-0. The lawyer informed the council that Angie Hood should abstain from the vote and that the next meeting should clarify the vote.

**Insurance Premium Tax:** Mrs. Taylor asked the council to vote on the prepared resolution to change the city's insurance premium tax fee from \$25 to \$15. The census has dropped causing the city to fall into a different taxing category. Angie Hood made a motion to lower the insurance premium tax to \$15. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for legal and personnel. Kendall Holderfield made a motion to go into executive session for legal and personnel. Steve Holcombe seconds the vote. Motion carried 3-0.

### **Executive Session- Legal and Personnel**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session. Kendall Holderfield made a motion to come out of executive session. Stanley Freeland seconds the vote. Motion carried 4-0.

**Bids on Carrollton Street:** Mr. Lee presented the bids that were opened on December 20, 2021. He suggested that the council accept the highest bid of \$24,125.00. Kendall Holderfield made a motion to accept Henry T. McBrayer's bid of \$24,125.00. Angie Hood seconds the vote. Motion carried 3-0.

**Annexation of Properties on Macedonia Church Rd:** Angie Hood made a motion to annex the county properties discussed on Macedonia Church Rd and revisit the annexation of the remaining county properties at the next meeting. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Copier/Printer for City Hall:** Mrs. Taylor presented the council with two different bids for a new copier for city hall. The city's current copier is over 13 years old and constantly gives the city staff problems. Mrs. Taylor suggested the council go with the bid from CCF of Atlanta for \$4,100.00 using SPLOST funds. Angie Hood made a motion to accept the bid from CCF of Atlanta for \$4,100.00. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Gregory Chappell-Public Comment:** Mr. Chappell discussed his issues with getting water ran out to his property on Macedonia Church Rd. The Haralson County Water Authority informed him that they did not have water services available to his property. Mr. Chappell asks the council to consider offering water services to his property in the county, so he does not have to drill a well. The mayor tables this discussion to the next meeting.

### **Departmental Updates**

**Public Works Director-Heath Lee:** Mr. Lee updated the council on the various tasks that public works have been working on, including several sewer issues, water leaks, and locates.

**Police Chief-Brent Christopher:** Mr. Christopher informed the council of the upcoming training that has been scheduled for the department. The department is still waiting for the vehicles and should receive them within the next 14 days. Major Kristopher Whitfield updated the council on crime and statistics.

**City Clerk-Sherry Taylor:** Mrs. Taylor updated the council on the various training classes scheduled for the newly elected official and city staff.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Kendall Holderfield made a motion to adjourn the meeting. Steve Holcombe seconds the vote. Motion carried 3-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Special Called Council Meeting**  
**February 3rd, 2022**

**Mayor:** AJ Scott.

**Council Members:** Angie Hood, Steve Holcombe, Kendall Holderfield, and Stanley Freeland were present.

**Department Heads:** City Clerk Sherry Taylor and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Stanley Freeland made a motion to approve the agenda. Steve Holcombe seconds the vote. Motion carried 4-0.

**Intergovernmental Agreement TSPLOST-** Mrs. Taylor explained to the council the importance of this resolution and answered all questions from the council. Mr. Scott asked for a motion to approve the resolution approving the TSPLOST Intergovernmental agreement. Kendall Holderfield made a motion to approve the resolution approving the TSPLOST Intergovernmental agreement. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Stanley Freeland made a motion to adjourn the meeting. Angie Hood seconds the vote. Motion carried 4-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**  
**February 21<sup>st</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Stanley Freeland made a motion to approve the agenda. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for January 11<sup>th</sup> and February 3<sup>rd</sup>, 2022. Stanley Freeland made a motion to approve the minutes for January 11<sup>th</sup> and February 3<sup>rd</sup>, 2022. Angie Hood seconds the vote. Motion carried 4-0.

**Library-Jana Gentry:** Not present.

**Main Street Representative-Tina Southern:** Not present.

**Mayor Pro-Tem:** Mr. Scott asked the council if anyone would like to nominate a council member as Mayor Pro-Tem. Stanley Freeland nominated Angie Hood. Kendall Holderfield seconds the vote. Motion carried 3-0. Angie Hood abstained.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for personnel and land acquisition. Stanley Freeland made a motion to go into executive session for personnel and land acquisition. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Executive Session- Personnel and Land Acquisition**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session. Stanley Freeland made a motion to come out of executive session. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Gregory Chappell-Public Comment:** The mayor and council have discussed this issue on Macedonia Church Rd. Mr. Scott asked Mr. Chappell to meet with the public works director to discuss the next steps on getting them access to city water.

**Haralson County Joint Comprehensive Plan:** Mrs. Taylor explained the importance of the comprehensive plan to the council. Mr. Scott asked for a motion to adopt the comprehensive plan resolution. Angie Hood made a motion to adopt the comprehensive plan resolution. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to strike out City Ordinance on the agenda and replace it with trash discussion. Kendall Holderfield made a motion to replace City Ordinance with Trash discussion. Stanley Freeland seconds the vote. Motion carried 4-0.

**Trash Discussion:** Mr. Lee proposed that the inside and outside residential trash fees increase by 50 cent each. The current inside rate for trash is \$13.75 and the outside rate for trash is \$14.85. Mr. Freeland does not think we should go up on trash for inside residents. The council asked for more time to discuss the proposed rates. Mr. Scott tabled the trash discussion.

**Police K-9 Kennel:** Mr. Christopher asked the council to approve the K-9 kennel presented for the new police dog. Mr. Christopher has received \$500 in donations to go toward the kennel. Mr. Scott asked for a motion to approve the purchase of the k-9 kennel in the amount of \$1,280.00 Stanley Freeland made a motion to approve the purchase of the present k-9 kennel in the amount of \$1,280.00 Kendall Holderfield seconds the vote. Motion carried 4-0.

**Heath Lee:** Mr. Lee presented three bids to remove trees on park heights street so they can proceed with the paving. Mr. Scott tabled the acceptance of a bid until Mr. Lee contacts all homeowners regarding the tree removal.

### **Departmental Updates**

**Public Works Director-Heath Lee:** Mr. Lee updated the council on the various tasks that public works have been working on, including park heights street, grant process, and daily operations. The city will be accepting bids for the new Maintenance building soon so they can get the building process started.

**Police Chief-Brent Christopher:** Major Kristopher Whitfield updated the council on crime and statistics. The department received two of the vehicles and they will be ready to hit the roads by the end of the week. Officer Boyd has about three weeks of training left and the whole department is caught up on this year's training hours.

**City Clerk-Sherry Taylor:** Mrs. Taylor updated the council on the various training classes scheduled for the newly elected official and city staff. Mrs. Taylor thanked the mayor for all the compassion he has shown to the citizens of Buchanan. The city is caught up with the audits and the upcoming audit will be around July.

**Council Meeting Date and Times:** The mayor and council discussed the viable options for a new meeting date and time. The council suggested that the new meeting schedule will be the third Monday of every month. The work session will start at 5:00 and the regular meeting will start at 6:00. Mr. Scott has tabled this discussion to vote on at the next meeting.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Kendall Holderfield made a motion to adjourn the meeting. Stanley Freeland seconds the vote. Motion carried 4-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of the Work Session**  
**March 21st , 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Police Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order.

**Zoning Ordinance:** Mr. Scott discussed the zoning ordinance draft with the council. Pete Ewing, the chairperson of the Planning and Zoning committee, was available for any questions the council had. The council decided to strike out the zoning section and all other footnotes regarding mobile and manufacturing homes. They have agreed that mobile and manufacturing homes should not be allowed within city limits. The council also discussed the PUD requirements and decided to change the minimum square footage for detached spaces from 428 to 1,200 square feet. Pete Ewing recommended that the minimum square footage needs to be 1,200 across the board. Mr. Pilgrim suggested that the council strike out the requirement of an appeals board. The council decided that the appeals board would be taken out of the ordinance.

**Angie Hood:** Mrs. Hood suggested the council discuss adding mulch to the park.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**



**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**  
**March 21<sup>st</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Steve Holcombe.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Kendall Holderfield made a motion to approve the agenda. Steve Holcombe seconds the vote. Motion carried 3-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for February 21<sup>st</sup>, 2022. Steve Holcombe made a motion to approve the minutes for February 21<sup>st</sup>, 2022. Angie Hood seconds the vote. Motion carried 3-0.

**Library-Jana Gentry:** Mrs. Gentry updated the council on the news from the library. Children's Storytime is still every Monday at 2p.m. Stella Blue, a licensed therapy dog, allowed children to read to her. T-Mobile Hotspots are available for check out through a federal grant. Mrs. Gentry invited the council to join the friends at the library to enjoy an evening with Laura Kirk, a local author, on Monday April 4<sup>th</sup> at 6p.m. The B.P.S. Easter egg hunt will be April 15<sup>th</sup> and the 10<sup>th</sup> Annual 5k Run for the Books will be Saturday May 21<sup>st</sup>.

**Main Street Representative-Tina Southern:** Mrs. Southern updated the council on the operations of the Buchanan Beautification Committee. The City-Wide Easter egg hunt will be April 16<sup>th</sup> at the old ballfields. The committee has challenged all elected officials to donate filled easter eggs for the event. They are also continuing the Flocking and Flagging fund raiser and will use that money to purchase patriotic decorations for the City.

**Council Meeting Date and Times:** Mr. Scott suggested the council change the meeting date and times to every third Monday, the work session starting at 5p.m. and the regular meeting at 6p.m. Angie Hood made a motion to change the meeting date and times to every third Monday, the work session starting at 5p.m. and the regular meeting at 6p.m. Steve Holcombe seconds the vote. Motion carried 3-0.

**Zoning Ordinance:** Mr. Scott asked the audience if they had any questions or concerns about the zoning ordinance. He informed them that another hearing will be held at the time of the vote.

**Tree Removal Bids for Park Heights Street:** Mr. Lee presented the bids for Park Heights Street. Angie Hood made a motion to approve the lowest bid, Top of the Line, for the tree removal on Park Heights Street. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Park Heights Paving Bids:** Mr. Lee presented the bids for paving Park Heights Street. Kendall Holderfield made a motion to approve the bid from Northwest Georgia Paving. Steve Holcombe seconds the vote. Motion carried 3-0.

**Sanitation Rates:** Mr. Lee presented the council with the staffs' suggested sanitation rates. Angie Hood made a motion to change the inside polycart rate to \$14.45, outside polycart rate to \$15.50, increase commercial dumpsters by 8%, and increase outside dumpsters an additional 10%. Kendall Holderfield seconds the vote. Motion carried 3-0.

### **Departmental Updates**

**Public Works Director-Heath Lee:** Mr. Lee updated the council on the various tasks that public works have been working on, including park heights street, grant process, Maintenance building, and daily operations. The contract for upkeeping the cemetery is about to renew. The current bid is \$1200 a month for a year. Mr. Lee suggested that the council review this as an item on the agenda next month.

**Mayor Scott:** Mr. Scott asked for a motion to amend the agenda to add Mr. Lees' item. Kendall Holderfield made a motion to add Mr. Lees' item. Angie Hood seconds the vote. Motion carried 3-0.

**Heath Lee:** Mr. Lee asked the council to approve a check in the amount of \$6,170 to Rindt-McDuff to begin the process on the new maintenance building. Kendall Holderfield made a motion to approve a check in the amount of \$6,170 to Rindt-McDuff to begin the process on the new maintenance building. Angie Hood seconds the vote. Motion carried 3-0.

**City Clerk-Sherry Taylor:** Mrs. Taylor updated the council on disputing the census results with the mayor.

**Police Chief-Brent Christopher:** Mr. Christopher updated the council on crime statistics and daily operations. The department received all the patrol cars and they have been attending all training courses.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Steve Holcombe made a motion to adjourn the meeting. Kendall Holderfield seconds the vote. Motion carried 3-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of the Work Session**  
**April 18<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Police Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order.

**Annexation of Macedonia Properties:** Mr. Pilgrim discussed the process of annexing the Macedonia properties and informs the council that all Macedonia properties can be done at one time.

**Zoning Ordinance:** Mrs. Taylor discussed the zoning ordinance. Ethan Calhoun from Northwest Georgia Regional Commission will be sending the updated draft of the zoning ordinance, the zoning map, and the policy and procedures at one time before the next council meeting in May.

**Paving Bids:** Mr. Lee discussed the paving bids with the council. He suggested the council go with the Northwest Georgia Paving bid so that they can do all streets at one time.

**Brent Christopher:** Mr. Christopher discussed the training his officers and K-9 have completed. The department will continue to further their training.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**

**April 18<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Stanley Freeland made a motion to approve the agenda. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for March 21<sup>st</sup>, 2022. Kendall Holderfield made a motion to approve the minutes for March 21<sup>st</sup>, 2022. Steve Holcombe seconds the vote. Motion carried 4-0.

**Library-Jana Gentry:** Mrs. Gentry updated the council on the news from the library. Children's Storytime is still every Monday at 2p.m. B.P.S Town Tour brought almost 170 visitors to tour the public library. The BPS egg hunt brought almost 400 visitors to the library. Mrs. Gentry also included the budget in the council packets, and she looks forward to the city's continued support. The 10<sup>th</sup> Annual 5K Run for the Books is Saturday May 21<sup>st</sup> and they are seeking sponsors and runners.

**Main Street Representative-Tina Southern:** Not present.

**Zoning Ordinance:** Mr. Scott asked the audience if they had any questions or concerns about the zoning ordinance. He informed them that another hearing would be held at the time of the vote.

**Cemetery Bids:** Mr. Lee presented the council with the Military Cuts bid for the cemetery. The bid was in the amount of \$14,400 a year. Angie Hood made a motion to accept the Military cuts bid. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Paving Bids:** Mr. Lee presented the bids for paving the proposed streets. He suggested the council go with Northwest Georgia Paving so the company can do all of the proposed streets at one time. Stanley Freeland made a motion to approve the bid from Northwest Georgia Paving. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Departmental Updates**

**Public Works Director-Heath Lee:** No update.

**City Clerk-Sherry Taylor:** Mrs. Taylor updated the council on the budget and zoning ordinance.

**Police Chief-Brent Christopher:** Mr. Christopher updated the council on crime statistics and daily operations. Mr. Christopher has been employed with the city for a year now and will continue working hard.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Kendall Holderfield made a motion to adjourn the meeting. Stanley Freeland seconds the vote. Motion carried 4-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of the Work Session**  
**May 16<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Police Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order.

**Zoning Ordinance:** Mrs. Taylor discussed the zoning ordinance and explained that the council will need to postpone the zoning ordinance vote due to a meeting not being advertised correctly. The city will advertise the next planning and zoning meeting and the council will vote on the ordinance at the June meeting. Mr. Lee presented some minor changes that were made to the ordinance in the heavy industrial requirements.

**Budget:** Mrs. Taylor reviewed the 2022-2023 proposed budgets with the council. The council had no further questions regarding the budget. Mr. Pilgrim informed the council that the city is still waiting for the county to announce the estimated property tax values that affect how the city sets the mileage rate. There is a chance that the city may have to amend the budget at a later meeting date when the mileage rate is set.

**Meeting Times:** Mr. Scott asked the lawyer if the council could have the work session at 5:30 instead of 5:00. The lawyer did not see any issues with the time change if it is advertised correctly.

**Heath Lee-Public Works Director:** Mr. Lee updated the council on paving projects and various day-to-day operations. Mr. Lee also informs the council that he has been working with Mike at Kimballs General Store regarding the new entrance to the Kimballs gas station. The industrial park has had some process and Mr. Lee is helping with that as well. The pump station on Young Street has gone down and the department does not have time to get the appropriate bids to replace the pump. Mr. Lee will use emergency funds to replace the pump as soon as possible.

**Sherry Taylor-City Clerk:** Mrs. Taylor informs the council that they will need to amend the regular council meeting agenda and add the Sunday sales resolution with a vote. Mrs. Taylor also informs the council that the city has collected about \$20,000 in back taxes this year.

**Brent Christopher-Police Chief:** Mr. Christopher discussed the training his officers and K-9 have completed. The department has over 50 training hours. The department is getting ready for the festival and the 5K run. Mr. Christopher informs the council that the black crown Vic has sold on gov deals this week and will be picked up as soon as possible.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**  
**May 16<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to amend the agenda to take off zoning vote. Stanley Freeland made a motion to amend the agenda to take off zoning vote. Angie Hood seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda with the addition of an executive session for land acquisition and legal and vote on the Sunday sales resolution. Angie Hood made a motion to amend the agenda with the addition of an executive session for land acquisition and legal and vote on the Sunday sales resolution. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for April 18<sup>th</sup>, 2022. Stanley Freeland made a motion to approve the minutes for April 18<sup>th</sup>, 2022. Angie Hood seconds the vote. Motion carried 4-0.

**Library-Jana Gentry:** Not present. Mrs. Taylor handed out the packets Mrs. Gentry left for the council.

**Main Street Representative-Tina Southern:** Not present.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for land acquisition and legal. Stanley Freeland made a motion to go into executive session for land acquisition and legal. Angie Hood seconds the vote. Motion carried 4-0.

**Executive Session-Land Acquisition and Legal**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session for land acquisition and legal. Kendall Holderfield made a motion to come out of executive session for land acquisition and legal. Angie Hood seconds the vote. Motion carried 4-0.

**Sunday Alcohol Sales Resolution:** Mr. Scott asked for a motion to approve the Sunday alcohol sales resolution so it can be added to the November election. Angie Hood made a motion to approve the Sunday alcohol sales resolution. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Budget:** Mr. Scott asked the council and the public if they had any questions about the 2022-2023 proposed budget. He informed them the council will vote on the budget at the June meeting. The lawyer reminded the council about the mileage rate process.

**Zoning Ordinance:** Mr. Scott asked the council and the public if they had any questions or concerns about the zoning ordinance. He informed them the council will vote on the ordinance at the June meeting.

### **Departmental Updates**

**Mr. Scott:** Mr. Scott asked the department heads if they have any additional updates that were not updated in the work session. The department heads have no further updates.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Stanley Freeland made a motion to adjourn the meeting. Kendall Holderfield seconds the vote. Motion carried 4-0.

### **Adjourn**



**CITY OF BUCHANAN**  
**Minutes of the Work Session**  
**June 20<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Police Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order.

**LOST Negotiations:** Mr. Scott informed the council of the previous and upcoming LOST negotiation meetings with the county.

**Service Delivery Agreement:** Mr. Scott informed the council that the service delivery agreement will also be negotiated again with the county.

**Designating the Historical District to the Square:** The council discussed designating the square as a historical district. This would protect the buildings around the square along with various other aspects. Mrs. Taylor will provide examples from other historic cities in the next work session.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**  
**June 20<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Stanley Freeland made a motion to Approve the agenda. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for May 16<sup>th</sup>, 2022. Steve Holcombe made a motion to approve the minutes for May 16<sup>th</sup>, 2022. Angie Hood seconds the vote. Motion carried 4-0.

**Allen Parnell- Insurance Renewal:** Mr. Parnell presented the council with the renewal numbers for property, liability, auto, and cyber security insurance. Insurance costs have increased this year due to the addition of new police cars and cyber security. The council discussed the proposed renewal. Mrs. Taylor will send in the updated vehicle and driver list first thing in the morning to get updated along with the other changes the council discussed. Kendall Holderfield made a motion to approve the proposed renewal upon receiving the corrected policy with the additional changes discussed. Angie Hood seconds the vote. Motion carried 4-0.

**Budget:** Mrs. Sherry asked the council if they have any additional questions about the proposed 2022-2023 budget. Mr. Scott informed the council that anything voted on today will be passed as the official budget and any additional changes will have to occur through a budget amendment. Mr. Pilgrim informed the council that the city is still waiting for information from the county to set the city mileage rate. The council also discussed the effects that Lost negotiations have on the budget. Mr. Scott asked for a motion to approve the 2022-2023 budget. Angie Hood made a motion to approve the 2022-2023 budget. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Zoning Ordinance:** Mr. Scott asked the council and the public if they had any questions or concerns about the zoning ordinance. There were no questions or concerns, the public hearing was closed. Mr. Scott asked for a motion to approve the proposed zoning ordinance. Angie Hood made a motion to approve the proposed zoning ordinance. Stanley Freeland seconds the vote. Motion carried 4-0.

**Proposed Changes to Peddler License:** Mrs. Taylor presented the proposed changes to the peddler's license. The council tabled this discussion for the July 18<sup>th</sup>, 2022, meeting.

**Departmental Updates**

**City Clerk-Sherry Taylor:** Mrs. Taylor informed the council of the high volume of city and county citizens requesting a notary public. Mrs. Taylor asked the council to approve the suggested \$3 charge for notarizing documents. The council suggested and approved charging \$5 for notarizing documents.

**Police Chief-Brent Christopher:** Mr. Christopher updated the council on crime and statistics. The police department will be sending someone to the academy next month. Mr. Christopher also informed the council that the police dog will be ready to be certified as soon as the instructor is available. Mr. Scott informed the council that the City Hall flooded during the storm. The drain between the Dollar Store and the City Hall was clogged with dollar general bags causing excess water to come through the doors throughout the whole building. The police officers are still having problems with the dollar general trucks blocking their patrol cars. The council suggested that the lawyer send the dollar general a letter informing them of this problem before closing the barriers.

**Public Works Director-Heath Lee:** Mr. Lee informed the council that the public works department is cleaning up the city hall, placing damp rid throughout the building, and bleaching the floors to prevent mold and other damage. Mr. Lee informed the council that Northwest Georgia Paving paved the county part of First Avenue in the amount of \$16,788. The county sent us a check for that amount to reimburse us for the payment of the county part of First Avenue. Mr. Lee asked the council permission to cut a check for \$16,788 to pay Northwest Georgia Paving. Kendall Holderfield made a motion to approve the check for \$16,788 for the county part of First Avenue made payable to Northwest Georgia Paving. Steve Holcombe seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Kendall Holderfield made a motion to adjourn the meeting. Stanley Freeland seconds the vote. Motion carried 4-0.

**Adjourn**

## CITY OF BUCHANAN

### Minutes of the Work Session

July 18<sup>th</sup>, 2022

**Mayor:** AJ Scott.

**Council Members:** Angie Hood and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Police Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. Informed the public that the regular council meeting has been cancelled due to the absence of Stanley Freeland and Kendall Holderfield.

**Mayor Scott:** Mr. Scott added Peddlers License to the agenda.

**Designating the Historical District to the Square:** Mrs. Taylor presented examples of historical districts to the council. The council discussed the square and its history. The council suggested that Mrs. Taylor contact Ethan Calhoun at the Northwest Georgia Regional Commission for more information on this process.

**Insurance:** Mr. Scott updated the council on the various changes made to the insurance policy. Mr. Scott noticed several items that were no longer needed, and they were removed from the policy. The premium decreased to around \$31, 000. Mrs. Taylor informed the council that an updated policy can be provided if needed.

**Peddlers License:** Mrs. Taylor updated the council on the proposed changes to the Peddlers license ordinance. The lawyer informed Mrs. Taylor that the proposed changes were ready to be voted on. This item will be placed on the upcoming agenda.

#### Departmental Updates-

**Sherry Taylor-City Clerk:** Mrs. Taylor updated the council on the administrations' daily operations and the items that they have been working on.

**Heath Lee-Public Works Director:** Mr. Lee informed the council that they are still using a rental pump until the new one gets delivered. The estimated delivery date is August 27<sup>th</sup>-27<sup>th</sup>. Mr. Lee updated the council on the USDA project. The legal ad for the maintenance building was posted in the paper and will run for a month. The city had some of the roads striped and the next phase will start as soon as the checks are signed. The department has also noticed some right-of-ways that need to be cleared up. Mr. Lee will be getting a quote to remove some trees on those right-of- ways.

**Brent Christopher-Police Chief:** Mr. Christopher updated the council with crime statistics. The department had a fundraiser to get new vests for the officers. They

received donations for the remainder of the balance. The new police officer is in the third week of school and is doing great. Mr. Christopher also informed the council of the ceased car that is now listed on gov deals to be sold. The drug account was also refunded the charge analysis fees that were accruing throughout the year by mistake.

**L.O.S.T. Negotiations:** Mr. Scott and Mrs. Taylor informed the council of the various L.O.S.T. negotiation meetings they have attended. The council discussed the proposals from the L.O.S.T. meetings.

**Library- Jana Gentry:** Mrs. Gentry thanked the council for what they have done for the library. Mrs. Gentry also updated the council on the activities happening at the library this summer. The library has also just hired a new employee, Mrs. Gentry informed the council how hard it is for them to keep employees due to their limited budget.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of the Work Session**  
**August 15<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Angie Hood, Kendall Holderfield, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Police Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order.

**L.O.S.T. Negotiations:** Mr. Scott and the council discussed the various L.O.S.T. negotiation meetings they have attended. The council discussed the proposals from the L.O.S.T. meetings. Mrs. Taylor informed the council that the city will lose around \$52,000 a year if the city goes with Bremen's proposal of 3.95 percent. Mr. Scott informed the council that the county is currently searching for an arbitrator. All cities will contribute a percentage to compensate the arbitrator selected by the county.

**Mayor Scott:** Mr. Scott asked for a motion to go into a called meeting. Angie Hood made a motion to go into a called meeting. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for land acquisition. Kendall Holderfield made a motion to go into executive session for land acquisition. Stanley Freeland seconds the vote. Motion carried 4-0.

**Executive Session-Land Acquisition**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session. Kendall Holderfield made a motion to come out of executive session. Angie Hood seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**  
**August 15<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to amend the agenda to add the sale of the city property on Park Heights Street. Stanley Freeland made a motion to amend the agenda to add the sale of the city property on Park Heights Street. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Angie Hood made a motion to approve the agenda. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for June 20<sup>th</sup>, 2022, and July 18<sup>th</sup>, 2022. Stanley Freeland made a motion to approve the minutes for June 20<sup>th</sup>, 2022, and July 18<sup>th</sup>, 2022. Steve Holcombe seconds the vote. Motion carried 4-0.

**Sale of City Property on Park Heights Street:** Mr. Scott asked for a motion to sell the city property on Park Heights Street to Patty Hutcheson in the amount of \$200. Angie Hood made a motion to sell the city property on Park Heights Street to Patty Hutcheson in the amount of \$200. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Proposed changes to Peddlers License:** Mrs. Taylor presented the proposed changes to the Peddlers License that was presented at the last meeting. The attorney reviewed the changes at the last meeting and informed the council that the changes can be voted on. Angie Hood made a motion to approve the proposed changes to the Peddlers License. Stanley Freeland seconds the vote. Motion carried 4-0.

### **Departmental Updates**

**Heath Lee-Public Works Director:** Not present.

**Sherry Taylor-City Clerk:** Mrs. Taylor informed the council that she had been working with the attorney on the millage rate process. The city is still waiting for the county to send the final digest over so we can get everything started. The front office has been busy with the various rezoning requests, audit for the past fiscal year, and daily operations. Mrs. Taylor also informed the council of the clerks training that she and Ms. Truett will be attending on September 11<sup>th</sup>-13<sup>th</sup> and of the accounting class that Mrs. Mastrangelo will be attending on October 11<sup>th</sup>-13<sup>th</sup>.

**Brent Christopher-Police Chief:** Mr. Christopher updated the council on crime statistics and daily operations. The new officer is still in school and should be finished in about five more

weeks. Mr. Whitfield and Mrs. Brock are currently in training for evidence maintenance. Mr. Christopher also informed the council that he has been speaking to a Dollar General representative regarding the delivery trucks blocking the patrol cars in when making deliveries. The representative informed him that they are asking for quotes to pave that drive beside the Dollar General to keep the trucks from blocking in the patrol cars. He suggested to the council that the barricades be put back up to solve the problem. The department has also received the grant that was applied for from Carroll EMC and they are currently working on getting codes enforcement organized.

**Reinstalling Barricades:** Stanley Freeland made a motion to approve the barricades being reinstalled. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Public Comment:** A citizen asked the council if there were any updates on the historical district around the square. The council discussed that the city is actively working on getting the square designated as a historical district.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Stanley Freeland made a motion to adjourn the meeting. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Adjourn**



**CITY OF BUCHANAN**

**Minutes of Special Called Council Meeting**

**September 19<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Kendall Holderfield made a motion to approve the agenda. Steve Holcombe seconds the vote. Motion carried 3-0.

**Millage Rate:** Mr. Scott asked the public if they had any public comments regarding the proposed millage rate.

**Public Comment:** No public comment.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Kendall Holderfield made a motion to adjourn the meeting. Steve Holcombe seconds the vote. Motion carried 3-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of the Work Session**  
**September 19<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Angie Hood, Kendall Holderfield, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Police Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order.

**L.O.S.T. Negotiations:** Mr. Pilgrim discussed the LOST (Local Option Sales Tax) negotiation decision with the council. He explained that the County decided to agree with Bremen's proposal during mediation. The city did not have a lot of control over the mediation. The City of Buchanan will be receiving 3.95 percent which will be effective January 1, 2023. Mr. Pilgrim stated that this percentage will only change if the city has substantial annexation or an increase in population.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**  
**September 19<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to amend and approve the agenda moving Mr. Devin Harvey to the front of the line for the hearings and adding the approval of September 19<sup>th</sup>, 2022, special called meeting minutes to the agenda. Kendall Holderfield made a motion to amend and approve the agenda moving Mr. Devin Harvey to the front of the line for the hearings and adding the approval of September 19<sup>th</sup>, 2022, special called meeting minutes to the agenda. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for September 19<sup>th</sup>, 2022. Angie Hood made a motion to approve the minutes for September 19<sup>th</sup>, 2022. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for August 15<sup>th</sup>, 2022. Kendall Holderfield made a motion to approve the minutes for August 15<sup>th</sup>, 2022. Angie Hood seconds the vote. Motion carried 4-0.

**Millage Rate:** Mr. Scott announced that this is the second public hearing to adopt the proposed millage rate for the city. Mrs. Sherry explained that the proposed millage rate will be 4.636 percent.

**Public Comment:** Barry Newman asked if we did our own assessments. Mrs. Taylor informed the public that the county assessor's office assesses property.

**Mayor Scott:** Mr. Scott closed the public hearing.

**Devin Harvey and Charles Hunt:** Mr. Harvey and Mr. West explained that they just recently became aware of the county's objection to the annexation. They have also become aware of certain discrepancies in the City's zoning ordinance that would make their proposed business an adult business instead of the requested general commercial zoning code and that their project would be hard to do with the required buffers.

**Public Comment:** Mr. Scott asked the public for any comments. No public comment. Mr. Scott closed the public hearing.

**Mayor Scott:** Mr. Scott asked for a motion to deny the annexation and re-zoning request from Devin Harvey due to the zoning ordinance discrepancies and the county's objection to the annexation. Angie Hood made a motion to deny the annexation and re-zoning request from

Devin Harvey due to the zoning ordinance discrepancies and the county's objection to the annexation. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Blake Brady:** Mr. Brady presented his presentation regarding 136 Buchanan By-Pass. It is currently zoned C-3 (General Commercial). Mr. Brady is requesting the property to be rezoned as O-R (Office Residential). Mr. Brady explained that the personal care home will meet all the requirements of a personal care home in our zoning ordinance. They will have to be state certified and have yearly inspections of the building. The council discussed the requirements the personal care home will have to meet as well.

**Public Comment:** Mr. Scott asked the public for any comments. No public comment. Mr. Scott closed the public hearing.

**Mayor Scott:** Mr. Scott asked for a motion to approve the re-zoning of 0075-0083 to O-R (Office Residential). Stanley Freeland made a motion to approve the re-zoning of 0075-0083 to O-R (Office Residential). Angie Hood seconds the vote. Motion carried 4-0.

**Eric McDonald with the Development Authority:** Mr. McDonald presented his presentation regarding the Industrial Park. It is currently zoning industrial in the county. The Development Authority is requesting the property to be rezoned as M-2 (Heavy Industrial) upon annexation due to the type of industry coming in. The name of the industry is Inframetals. Mr. McDonald went into detail about the plans for the property.

**Public Comment:** Mr. Scott asked the public for any comments. Barry Newman asked about the direction of the rail carts. Mr. McDonald answered the public comment. Mr. Scott closed the public hearing.

**Mayor Scott:** Mr. Scott asked for a motion to approve the annexation and re-zoning of 0075-0081; 0075-0044V; 0075-0071; 0075-0043; 0075-0042; and 0075-0041A to M-2 (Heavy Industrial). Kendall Holderfield made a motion to approve the annexation and re-zoning of 0075-0081; 0075-0044V; 0075-0071; 0075-0043; 0075-0042; and 0075-0041A to M-2 (Heavy Industrial). Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to amend the agenda to add an executive session for land acquisition and personnel. Angie Hood made a motion to amend the agenda to add an executive session for land acquisition and personnel. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for land acquisition and personnel. Kendall Holderfield made a motion to go into executive session for land acquisition and personnel. Stanley Freeland seconds the vote. Motion carried 4-0.

### **Executive Session-Land Acquisition and Personnel**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session. Kendall Holderfield made a motion to come out of executive session. Steve Holcombe seconds the vote. Motion carried 4-0.

### **Departmental Updates**

**Heath Lee-Public Works Director:** Not present.

**Sherry Taylor-City Clerk:** Mrs. Taylor informed the council that the administration office has been working on getting the millage rate passed, amending the budget, and getting property tax bills ready.

**Brent Christopher-Police Chief:** Mr. Christopher had no update.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Kendall Holderfield made a motion to adjourn the meeting. Stanley Freeland seconds the vote. Motion carried 4-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Special Called Meeting**  
**September 26<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to amend and approve the agenda to add an executive session for legal and personnel, a P.U.D discussion, and departmental updates. Angie Hood made a motion to amend and approve the agenda to add an executive session for legal and personnel, a P.U.D discussion, and departmental updates. Stanley Freeland seconds the vote. Motion carried 3-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for September 19<sup>th</sup>, 2022. Stanley Freeland made a motion to approve the minutes for September 19<sup>th</sup>, 2022. Angie Hood seconds the vote. Motion carried 3-0.

**Millage Rate:** Mr. Scott announced that this is the third public hearing to adopt the proposed millage rate for the city. Mrs. Sherry explained that the proposed millage rate will be 4.636 percent.

**Public Comment:** No public comment.

**Mayor Scott:** Mr. Scott closed the public hearing.

**Millage Rate:** Angie Hood made a motion to adopt the proposed millage rate of 4.636. Stanley Freeland seconds the vote. Motion carried 3-0.

**Departmental Updates**

**Sherry Taylor-City Clerk:** Mrs. Taylor requested the council to approve a purchase not to exceed \$5,000 for computers and chairs out of city SPLOST. Steve Holcombe made a motion to approve the purchase not to exceed \$5,000 for computers and chairs out of city SPLOST. Stanley Freeland seconds the vote. Motion carried 3-0.

**Brent Christopher-Police Chief:** Mr. Christopher requested that the council also approves to purchase Mrs. Brocka computer as well. Mr. Christopher said he will get with Sherry while she is looking for computers. Cody Sullivan completed the academy and is not in field training. Mr. Christopher updated the council on the officers' activities throughout the week.

**Heath Lee-Public Works Director:** Mr. Lee updated the council on several leaks that the public works crew has been working on. There was a major leak on 120 that they repaired also. The sewer plant also experienced a chlorine leak and they have been working on getting that

fixed as well. Mr. Lee requested the council to approve the purchase of a new sewer plant vehicle. Mr. Lee is asking to purchase a 2022 Chevy Silverado, four-wheel drive, in the amount of \$53,995 with TSPLOST funds. There is about \$113,000 in TSPLOST and the remaining will be used on paving. Stanley Freeland made a motion to approve the purchase of the 2022 Chevy Silverado, four-wheel drive, in the amount of \$53,995 with TSPLOST funds. Angie Hood seconds the vote. Motion carried 3-0.

**P.U.D Discussion:** Mr. Scott informed the council of a re-zoning application that is requesting a P.U.D Residential re-zoning. The applicant did not submit scaled plans or anything other than a drawing. Mrs. Taylor will contact the applicant for more information before the planning and zoning commission and council proceed with the hearings.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for legal and personnel. Angie Hood made a motion to go into executive session for legal and personnel. Steve Holcombe seconds the vote. Motion carried 3-0.

#### **Executive Session-Legal and Personnel**

**Mr. Scott:** Mr. Scott asked for a motion to come out of executive session. Steve Holcombe made a motion to come out of executive session. Angie Hood seconds the vote. Motion carried 3-0.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Angie Hood made a motion to adjourn the meeting. Steve Holcombe seconds the vote. Motion carried 3-0.

#### **Adjourn**

**CITY OF BUCHANAN**  
**Minutes of the Work Session**  
**November 7<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Annexation on Industrial Park Property:** Mr. Scott asked Mr. Lee and Mrs. Taylor to update the council on the industrial park property. Mr. Lee informed the council that the county is working on their part to get everything started. Mrs. Taylor informed the council that all the annexation paperwork was submitted to the county and the Department of Community Affairs. The council will also be voting on the railroad spur agreement during the regular meeting.

**Carrollton Street Development:** Frank Norment Homes, LLC has started building on the three lots on Carrollton Street and inspections are being conducted. Mr. Lee has scheduled the sewer/water tap installations as well. Steve Wilson is helping the city with inspections, while Robert Smith is out.

**Jana Gentry-Library:** Mrs. Gentry informed the council of the upcoming events at the library and new personnel. The library will also have the 17<sup>th</sup> Annual Pajama-Rama on November 11<sup>th</sup>-14<sup>th</sup>.

**Mayor Scott:** Mr. Scott discussed tax exempt properties in the city and a proposed updated personnel policy with the council. The council agreed to discuss this matter further at the next meeting.

**Chief Brent Christopher:** Mr. Christopher presented the council with a quote to replace the PD copier, the court clerk's computer, the PD computer, and a hard drive to backup body cam footage.

**Mayor Scott:** Mr. Scott adjourned the meeting.

**Adjourn**



**CITY OF BUCHANAN**  
**Minutes of Regular Council Meeting**  
**November 7<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor, Public Works Director Heath Lee, and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Kendall Holderfield made a motion to approve the agenda. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for September 26<sup>th</sup>, 2022. Steve Holcombe made a motion to approve the minutes for September 26<sup>th</sup>, 2022. Stanley Freeland seconds the vote. Motion carried 4-0.

**Tina Southern-Buchanan Beautification Committee:** Mrs. Southern updated the council on the excellent turn out from the Pumpkin Caper. Mayor Scott and Sheriff Williams gave out 500 hotdogs to the community at the festival. The Annual Christmas Parade and tree lighting will be held on November 26<sup>th</sup> on the square and the committee will be decorating the square on November 12<sup>th</sup>. They have also purchased a movie screen and will start hosting a movie screening and other activities.

**Allen Parnell:** Mr. Parnell presented the council with worker's compensation renewal rates. The premium has decreased about \$7,000 from last year. Mr. Parnell suggested that the council remain with Key Risk at the lower premium rate. Mr. Scott asked for a motion to renew the worker's compensation insurance with Key Risk. Stanley Freeland made a motion to renew the worker's compensation insurance with Key Risk. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Marcy Heath:** Mrs. Heath presented the council with health, dental, vision, and life insurance renewal rates. The council discussed the current insurance, and the issues employees are experiencing. Mr. Scott suggested that Mrs. Heath sit down with employees and council members to discuss any issues they are having. The council has tabled this item until the November 21<sup>st</sup>, 2022, meeting.

**Public Hearing**

**Rose Ellen Kiser and Sherri Mobley:** Dr. Roa presented the plans for parcel 0074-0031 to the council. He reviewed the site plans and informed the council that around 39 acres will be developed, and the remaining acreage will be left as green space. There will be around 142 lots developed, and each lot will be at least 7200 sq ft. It will be developed in phases. The council discussed the stipulations presented for the development.

**Public Comment:** Mr. Scott asked the public for any comments. No public comment. Mr. Scott closed the public hearing.

**Mayor Scott:** Mr. Scott asked for a motion to accept the re-zoning of parcel 0074-0031 to PUD-R (Planned Unit Development Residential) with stipulations. Angie Hood made a motion to accept the re-zoning request of parcel 0074-0031 to PUD-R (Planned Unit Development Residential) with stipulations. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Stephen Sapp-Frank Norment Homes LLC:** Mr. Sapp presented the plans for parcel 0075A-0001A to the council. He reviewed the site plans and informed the council that there will be 14 houses developed on the parcel. There will be no vinyl siding on any of the houses, they will have sidewalks, and curb appeal. Mr. Sapp also informed the council that they will have covenants and restrictions in place for the development. They will be able to review them and sign off at that time.

**Public Comment:** Mr. Scott asked the public for any comments. Barry Newman asked about lot sizes and proximity from the houses to the railroad. Mr. Sapp answered all questions from the public. Mr. Scott closed the public hearing.

**Mayor Scott:** Mr. Scott asked for a motion to approve the re-zoning of parcel 0075A-0001A to R-10 (Medium Density Residential). Stanley Freeland made a motion to approve the re-zoning of 0075A-0001A to R-10 (Medium Density Residential). Steve Holcombe seconds the vote. Motion carried 4-0.

**EIP Application Resolution:** Mrs. Sherry asked the council to approve the Employment Incentive Program joint application resolution for the rail spur to Infra-Metals. The county will have their meeting on November 10<sup>th</sup>, 2022. Mr. Scott asked for a motion to approve the EIP Application Resolution. Angie Hood made a motion to approve the EIP Application Resolution. Steve Holcombe seconds the vote. Motion carried 4-0.

### **Departmental Updates**

**Heath Lee-Public Works Director:** Mr. Lee informed the council that there was a tractor accident, thankfully no one was injured. The department has several water/sewer taps scheduled to be installed due to new development. The chlorine issue at the sewer plant has been resolved and the pumps are working great. Mr. Lee also informed the council that he is still waiting on the lawyer to give him the quick claim deed for the cemetery. Mr. Freeland asked Mr. Lee if he could make sure that all city vehicles have the city logo on the side of the driver and passenger door.

**Brent Christopher-Police Chief:** Mr. Christopher discussed the quote presented in the work session and the call log pulled from dispatch. The newest officer, Cody Sullivan, has three weeks left of training. Mr. Freeland asked Mr. Christopher if he had found someone to be the codes enforcement officer. Mr. Christopher informed the council that he is getting trained on codes enforcement for himself.

**Sherry Taylor-City Clerk:** Mrs. Taylor informed the council that the administration office has been working on the audit with Rushton and receiving delinquent taxes with Government Tax Systems.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for legal, personnel, and land acquisition. Kendall Holderfield made a motion to go into executive session for legal, personnel, and land acquisition. Stanley Freeland seconds the vote. Motion carried 4-0.

**Executive Session-Legal, Personnel, and land Acquisition**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session. Stanley Freeland made a motion to come out of executive session. Steve Holcombe seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Stanley Freeland made a motion to adjourn the meeting. Angie Hood seconds the vote. Motion carried 4-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Special Called Council Meeting**  
**November 21<sup>st</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Kendall Holderfield made a motion to approve the agenda. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for November 7<sup>th</sup>, 2022. Angie Hood made a motion to approve the minutes for November 7<sup>th</sup>, 2022. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Marcy Heath-Health Insurance:** Mrs. Heath presented the council with renewal rates for health, dental, vision, and life insurance. Mrs. Heath also informed the council that she met with about half of the employees and discussed their concerns. The meeting went well with the employees. The council discussed the rates. Mr. Scott asked for a motion to approve the renewal rates for current carriers for health, dental, vision, and life insurance. Angie Hood made a motion to approve the renewal rates with the current carriers for health, dental, vision, and life. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for legal and personnel. Kendall Holderfield made a motion to go into executive session for legal and personnel. Stanley Freeland seconds the vote. Motion carried 4-0.

**Executive Session-Legal and Personnel**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session. Kendall Holderfield made a motion to come out of executive session. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Stanley Freeland made a motion to adjourn the meeting. Angie Hood seconds the vote. Motion carried 4-0.

**Adjourn**

**CITY OF BUCHANAN**  
**Minutes of Special Called Council Meeting**  
**December 20<sup>th</sup>, 2022**

**Mayor:** AJ Scott.

**Council Members:** Kendall Holderfield, Angie Hood, Stanley Freeland, and Steve Holcombe were present.

**Department Heads:** City Clerk Sherry Taylor and Chief Brent Christopher.

**Mayor Scott:** Calls the meeting to order. The invocation and the Pledge of Allegiance was led by Stanley Freeland.

**Mayor Scott:** Mr. Scott asked for a motion to add Eric McDonald to the agenda. Angie Hood made a motion to add Eric McDonald to the agenda. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the agenda. Kendall Holderfield made a motion to approve the agenda. Steve Holcombe seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to approve the minutes for November 21<sup>st</sup>, 2022. Angie Hood made a motion to approve the minutes for November 21<sup>st</sup>, 2022. Steve Holcombe seconds the vote. Motion carried 4-0.

**Eric McDonald:** Mr. McDonald updated the council on the industrial park. The Industrial Park will be beneficial to the City of Buchanan. The development will offer around 70 jobs, and this will also increase tax revenue. Mr. McDonald thanked the city for their part in this development.

**Acceptance of Industrial Blvd as a City Street:** Mr. Scott read the resolution aloud to the council and public. Mr. Scott asked for a motion to accept the resolution as presented. Stanley Freeland made a motion to accept the resolution as presented. Angie Hood seconds the vote. Motion carried 4-0.

**Eric McDonald:** Mr. McDonald asked the council if they would vote to change the street name to "Infra-Metals Way." Stanley Freeland made a motion to change the street name to "Infra-Metals Way." Angie Hood seconds the vote. Motion carried 4-0.

**Alcohol Ordinance:** Mr. Scott asked for a motion to approve the alcohol ordinance allowing alcohol sales on Sunday. Angie Hood made a motion to approve the alcohol ordinance allowing alcohol sales on Sunday. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Bid Award for Maintenance Building:** Mr. Scott presented the bid from Broadstreet Contract Services, Inc for the Maintenance building project on behalf of Mr. Lee. The prices for materials have increased. Mr. Scott asked the council to approve the presented bid from Broadstreet Contract Services, Inc while using the American Relief fund to cover up to \$80,000. Kendall Holderfield made a motion to approve the presented bid while using the American Relief fund to cover up to \$80,000. Angie Hood seconds the vote. Motion carried 4-0.

**Repair Estimates for Patrol Car:** The council reviewed the three estimates presented. Mr. Holderfield asked Mr. Christopher which estimate he would suggest to the council. Mr. Christopher suggested that the council go with Extreme Collision for \$10,862.56 and take it to a dealership for further inspection. Kendall Holderfield made a motion to approve the estimate from Extreme Collision for \$10,862.56 and the suggestion of taking the vehicle to a dealership for further inspection. Stanley Freeland seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to go into executive session for legal, land acquisition, and personnel. Stanley Freeland made a motion to go into executive session for legal, land acquisition, and personnel. Kendall Holderfield seconds the vote. Motion carried 4-0.

### **Executive Session-Legal, Land Acquisition, and Personnel**

**Mayor Scott:** Mr. Scott asked for a motion to come out of executive session. Stanley Freeland made a motion to come out of executive session. Kendall Holderfield seconds the vote. Motion carried 4-0.

**Mayor Scott:** Mr. Scott asked for a motion to adjourn the meeting. Kendall Holderfield made a motion to adjourn the meeting. Angie Hood seconds the vote. Motion carried 4-0.

### **Adjourn**